

CUSTOMER CREDIT APPLICATION FORM

Please complete and return to
Accounts Dept., Williamson Foodservice, 5 Walker Road, Inverness, IV1 1TD
Tel: 01463 236600 Fax 01463 235162 accounts@williamsonfoodservice.co.uk



Please ensure that a sample of your current business letterhead is attached.

TRADING DETAILS (ALL BUSINESSES TO COMPLETE)

Trading Title			
Date Established			
Nature of Business			
Trading Address			
Postcode		Contact Name	
Telephone Number		Fax Number	
Mobile Number		Email Address	

CREDIT LIMIT REQUIRED	£
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SOLE TRADERS AND PARTNERSHIPS

Full Name			
Date of Birth			
Home Address			
Postcode		Home Tel. Number	

Full Name			
Date of Birth			
Home Address			
Postcode		Home Tel. Number	

LIMITED COMPANIES

Registered Name			
Registered Details			
Postcode		Registered Number	

ACCOUNTS DETAILS (if different)

Invoice / Statement			
Address			
Postcode		Contact Name	
Telephone Numbers		Fax Number	
Mobile Number		Email Address	

Please indicate that you are happy to receive the following by fax or email

	Quotations	Invoices	Statements	Marketing
By Email				
By Fax				

BANK DETAILS

Bank Name			
Address			
Postcode		Contact Name	
Sort Code		Account Number	

TRADE REFERENCES**1st Reference**

Business Name			
Address			
Postcode		Contact Name	
Telephone Number		Fax Number	

2nd Reference

Business Name			
Address			
Postcode		Contact Name	
Telephone Number		Fax Number	

TERMS & DECLARATION

I / We confirm that the above details are correct. If a limited company this should be signed by a Director or Company Secretary or if a partnership by one of the partners.

I / We agree that payment will be made by direct debit on the 14th of the month following date of invoice, unless otherwise agreed in writing with a director of The Williamson Group.

I / We agree to the company using a recognised Credit Referencing Agency and contacting the bank and trade references supplied.

I / We understand that accounts that become overdue will immediately be placed on stop, that credit charges of 2.5% will apply to all overdue sums and debt recovery costs will be applied.

I / We agree that this agreement and any contract agreed with The Williamson Group Ltd shall be governed and construed in accordance with the law of Scotland.

Signature _____ Name _____

Position _____ Date _____

FOR INTERNAL USE ONLY

Account Number		Date Opened	
Credit Limit		Approved Credit Limit	£
Salesperson / Regular Call (ITEC)		Authorised By (CC)	
Customer Service Notified		Authorised by (Management)	
Business Letterhead received	Y / N	Entered on System by	£
Satisfactory Trade References	Y / N		
Credit Reference Agency report received	Y / N		

Instructions to your Bank or Building Society to pay by Direct Debit

Please fill in the whole form using a ball point pen and send to:

The Williamson Group Ltd t/a Williamson Foodservice 5 Walker Road Longman Industrial Estate Inverness IV1 1TD

Originator's Reference Number

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Name & Address of Account Holder

Williamson Foodservice Account Number

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Bank Building Society Account Number

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Branch Sort Code

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Name and full postal address of your Bank or Building Society

To the Manager	Bank / Building Society
Address	
Postcode	

Instruction to your Bank or Building Society

Please pay The Williamson Group Ltd. Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee.

I understand this instruction may remain with The Williamson Group Ltd. And, if so, details will be passed electronically to my Bank / Building Society.

Signature(s)
Date

Banks and Building Societies may not accept Direct Debit Instructions for some types of account

This guarantee should be detached and retained by the payer

The Direct Debit Guarantee

This guarantee is offered by all Banks and Building Societies that take part in the Direct Debit scheme. The efficiency and security of the scheme is monitored and protected by your own Bank or Building Society.

If the amounts to be paid or the payments change The Williamson Group Ltd will notify you 5 working days in advance of your account being debited or as otherwise agreed.

If an error is made by The Williamson Group Ltd or your Bank or Building Society you are guaranteed a full and immediate refund from your branch for the amount paid.

You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to us.

